

APPLICATION FOR A HISTORIC BUILDING DISTRICT CONSTRUCTION PERMIT

Application No. \_\_\_\_\_

From: Owner

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone: Home: \_\_\_\_\_ Cell: \_\_\_\_\_

Application is hereby made for a permit to:

Alter                  Repair                  Erect                  Other

(Please Check One)

Describe work to be done:

**DUE TO THE LARGE NUMBER OF SOFT BRICK BUILDINGS, PLEASE REFER TO THE GUIDELINES ATTACHED FOR MORTAR, TUCKPOINTING, CLEANING AND REPAIR.**

Structure located at: \_\_\_\_\_

Building to be used as: \_\_\_\_\_

Legal Description:                  Lot \_\_\_\_\_                  Block \_\_\_\_\_

The applicant hereby agrees to abide by and comply with the Historic District Ordinance, Zoning Ordinance and building codes of the City of Weston, Missouri. If circumstances arise during construction that require immediate alterations to this application, contact City Hall or the Superintendent of Public Works. Applicant understands any variance from the specifications stated herein shall constitute cause for retraction of this application and of any building permit. Page One and Page Two of this application are for DECORATIVE changes or building repairs. For more extensive renovation or repair, please complete Page Three and submit with this application, a site plan showing building site, existing building(s), lot dimensions, distance to lot lines to scale, along with drawings of the façade of the building, including colors and materials.

\_\_\_\_\_  
Applicant Signature

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PLEASE RETURN COMPLETED APPLICATION FORM TO CITY HALL WITH \$1.00 FEE. THE APPLICATION WILL BE CONSIDERED DURING THE NEXT MEETING OF THE WESTON HISTORIC PRESERVATION COMMISSION. (4<sup>th</sup> Monday each month.)

FOR A PERMIT TO PAINT (attach paint sample) OR FOR EMERGENCY REPAIRS, PLEASE RETURN COMPLETED APPLICATION TO CITY HALL.

Members of the Paint or Construction Sub-Committee will be contacted.

Members of these committees will review the applications and sign the application stating their approval or denial.

\_\_\_\_\_  
Sub-committee member

\_\_\_\_\_  
Sub-committee member

\_\_\_\_\_  
Sub-committee member

\_\_\_\_\_  
Sub-committee member

- IF APPROVAL IS GIVEN, A BUILDING PERMIT WILL BE ISSUED.
- IF THE APPLICATION IS DENIED OR MORE INFORMATION IS NEEDED, IT WILL BE REFERRED TO THE ENTIRE COMMISSION.
- ANY APPLICATIONS THAT HAVE BEEN APPROVED WILL BE RATIFIED BY THE COMMISSION DURING THEIR NEXT MEETING.

**INFORMATION FOR SIGN APPLICATIONS**

**(SEE SIGN ORDINANCE # 420.120)**

CLICK BELOW LINK TO SEE SIGN ORDINANCE

<http://ecode360.com/28649825?highlight=historical,historic>

1. Complete application
2. Include a sketch showing:
  - a. Dimensions of the sign  
**(WHPC 9/25/89)**  
**Maximum – 6 square feet – 48” on any one side**
  - b. Style and size of lettering
  - c. Type of material to be used in sign
  - d. Location of sign
  - e. Colors to be used
3. Return application to City Hall

- **The application will be reviewed during the next meeting.**
- **A building permit will be issued if the application is approved.**

**Approval of historic district building permits for signs is given by the Commission based upon size and artistic merits. The structural soundness and safety are the responsibilities of the owner.**

**(WHPC ON 3/27/89)**

**FAILURE TO COMPLY WITH THE ORDINANCE COULD RESULT IN \$10.00 TO \$100.00 PENALTIES FOR EACH AND EVERY DAY OF SUCH VIOLATION OR \$100.00 TO \$200.00 PENALTIES FOR EACH AND EVERY DAY FOR WILLFUL VIOLATIONS OR NOT LESS THAN TEN DAYS NOR MORE THAN SIX MONTHS IN THE COUNTY JAIL, OR BY BOTH SUCH FINE AND IMPRISONMENT.**

\_\_\_\_\_  
Date Application Filed

\_\_\_\_\_  
Fee

\_\_\_\_\_  
Date Plot Plan Received

\_\_\_\_\_  
Fee Received By

\_\_\_\_\_  
Approved by

\_\_\_\_\_  
Permit number

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**PLEASE COMPLETE THIS PAGE FOR EXTENSIVE RENOVATION OR REPAIR**

Legal description: Lot: \_\_\_\_\_ Block: \_\_\_\_\_

Building to be used as: \_\_\_\_\_

**Material**

Foundation walls \_\_\_\_\_ Exterior walls \_\_\_\_\_

Roof \_\_\_\_\_ Color \_\_\_\_\_ Walls \_\_\_\_\_ Trim \_\_\_\_\_

Height of building: \_\_\_\_\_

**APPROXIMATE COST:** \_\_\_\_\_

Square feet of foundation \_\_\_\_\_ Front feet \_\_\_\_\_

Feet deep \_\_\_\_\_

Number of rooms \_\_\_\_\_ Number of tenants \_\_\_\_\_

**Building Setback Line**

Front \_\_\_\_\_ Right side \_\_\_\_\_

Left side \_\_\_\_\_ Back \_\_\_\_\_ Area square feet \_\_\_\_\_

Buildings now on lot \_\_\_\_\_

Additional buildings planned